

Cowley County
PC Support/GIS Specialist I

Cowley County has an opening for a PC Support/GIS Specialist I. This position is responsible to assist the MIS/GIS Supervisor to manage, maintain, and upgrade hardware, software and communication technology. Provide consultation and support to staff regarding use and problems encountered in applying MIS/GIS resources/tools. This position requires proficiency in server infrastructure support, including knowledge of server operation systems such as Microsoft, and UNIX, programming languages such as Visual Basic, PHP, JavaScript, and C++.

A clear understanding of applications such as Microsoft Office and Adobe Acrobat, including form creation, database manipulation, and macro development are also a necessity. This position is responsible for operations of the Cowley County GIS such as assessor's cadastral mapping systems, projects, documentation, daily mapmaking, and land-use layers.

Great customer service, interpersonal skills, written and oral skills and the ability to work with a team are critical. Must be able to work with sensitive and confidential information and maintain strictest confidentiality.

Qualifications include bachelor degree in a computer related field, Microsoft certifications preferred, and a valid Kansas Drivers License.

Salary Range \$18.76 – \$25.87 hourly

Applications may be picked up in the County Administrator's office, downloaded from our website at www.cowleycounty.org. Please e-mail to kimel@cowleycounty.org or mail applications by Monday November 20, 2017 to Cowley County Att: Kristi Imel, 311 E. 9th Winfield, Kansas 67156.

Cowley County is an Equal Opportunity Employer. Minority and Female candidates are encouraged to apply.